



APPLICATION FEE: \$50.00

(FOR OFFICE USE ONLY)

PAID: _____ CHECK NO: _____ CASH: _____

DATE: _____

DEMOLITION PERMIT APPLICATION

COMMERCIAL [] INDUSTRIAL [] RESIDENTIAL []
DEMOLITION []

APPLICANTS' NAME _____

MAILING ADDRESS _____

CITY/STATE/ZIP _____

Phone _____ Fax: _____ Email: _____

APPLICANT IS: PROPERTY OWNER AGENT

1. LOCATION AND LEGAL DESCRIPTION OF PROPERTY _____

2. ZONING DISTRICT _____

3. PRESENT USE OR LAST KNOWN USE _____

5. CONTRACTOR'S NAME _____

Street/Mailing Address : _____

Phone: _____ Cell: _____ Email: _____

****READ BEFORE SIGNING BELOW:** If there should be more than one property owner complete a separate sheet with the same wording as below. The City requires all Original Signatures. If applicant is other than the property owner a "Power of Attorney" with original, notarized signatures are required. (Notaries are available upon submittal)

STATE OF OKLAHOMA)(

COUNTY OF DELAWARE)(

BEFORE ME, a Notary Public, on this day personally appeared _____

_____ the undersigned applicant, who, under oath, stated the following: "I hereby certify that I am the owner, or duly authorized agent of the owner, (proof attached) for the purposes of this application; that all information submitted herein is true and correct. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial."

I hereby certify that I have received a copy of the instructions and agree to comply with all local, state and federal regulations.



[Notary seal]

****Owner / Agent (circle one)**

SUBSCRIBED AND SWORN TO before me, this the _____ day of _____, _____.

Notary Public in and for the State of Oklahoma

INSTRUCTIONS FOR FILING APPLICATIONS

Applications must be filled out completely and signed by the ***applicant*** & the ***property owner***, and notarized. The application, application fee, controlled burn fee (if applicable) and all required information must be submitted prior to a Demolition Permit being issued. Work shall not commence until a Demolition Permit has been approved and issued by the Building Inspector.

Demolition Permit Fee: \$50.00

Demolition of residential structures shall comply with the following:

1. The applicant shall submit proof of ownership of the property or duly authorized agent of the owner.
2. Applicant shall submit a schedule for demolition.
3. Sewer line must be disconnected and capped in accordance with the approved rules and requirements of the authority having jurisdiction. All electrical, plumbing, gas must also be discontinued with the approved rules and requirements of the authority having jurisdiction. Site must be inspected and Inspection sheet must be signed by City of Grove prior to demolition.
4. Identify underground hazards such as basements, cellars, septic tanks;
5. Demolition site shall be kept in a safe manner for the workers and the public by barriers constructed to be of a sufficient size and designed to direct the public around the demolition site and not allow damage from runoff.
6. The Contractor performing the demolition shall carry public liability insurance, property damage insurance and workman's compensation insurance sufficient to protect the Owners and City from any claims.
7. All debris must be removed from the demolition site, fill material must be brought in and spread if needed, and the site shall be leveled within thirty (30) days of the Permit date.
8. A final inspection of the demolition site must be obtained from the City of Grove.
9. Failure to remove, properly dispose of all debris and level demolition site shall be punished by a fine, of not exceeding five hundred dollars (\$500.00), plus court costs and penalties, or by imprisonment for not more than ten (10) days, or both such fine and imprisonment. Each day or any portion of a day during which a violation occurs shall constitute a separate offense.

In addition, to items 1-9 listed above, demolition of commercial structures, and/or controlled burns of commercial or residential structures shall comply with the Oklahoma Clean air Act as follows:

1. Provide proof the entire structure has been examined according to the Oklahoma Clean Air Act, Title 27A § 2-5-106.1 for the presence of asphalt, asbestos, and lead-containing materials.
2. Provide proof that all asphalt, asbestos and lead-containing materials have been removed from the structure prior to demolition.
3. Provide proof all asphalt, asbestos and lead-containing materials removed from the demolition site have been disposed of at a facility approved for handling of hazardous materials.
4. Inspection, removal and disposal of any hazardous materials shall be conducted according to the requirements of federal law.
5. Property owner(s) are responsible for the cost of testing, removal and disposal of hazardous materials.

INSPECTION SHEET

Sewer line: Disconnected and capped ____Yes ____No

Inspected by: _____ Date: _____

Gas line: Disconnected and capped _____Yes _____No

Inspected by: _____ Date: _____

Water line: Disconnected and capped _____Yes _____No

Inspected by: _____ Date: _____

Electrical line: Disconnected _____Yes _____No

Inspected by _____ Date: _____

*Asbestos, asphalt shingles, lead based paint present: _____Yes _____No

Inspected by _____ Date: _____

**Applies only to demolition of commercial structures, and controlled burn of commercial and residential structures.*